



# Superhero Saturday 2017

January 28<sup>th</sup>: 10am – 4pm

Vendor Application

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Primary Email: \_\_\_\_\_ Website: \_\_\_\_\_

Items to be sold: \_\_\_\_\_

I have read and understand the information enclosed within this application as well as the Policies and Procedures. My signature below indicates that I agree to abide by the policies and procedures of the Thanksgiving Point Superhero Saturday, including those regarding set up, take down, cleanup and sales procedures. By failing to comply with the policies and procedures, I understand that I may jeopardize my participation with Thanksgiving Point in the future.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Merchandise Space Rental = \$50

110 volt power = \$25

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Payment Information will be shredded after the event

Total: \$ \_\_\_\_\_

Check made out to Thanksgiving Point & mailed to: Signature Experiences, 3003 N. Thanksgiving Way Lehi, UT 84043

Credit Card: \_\_\_\_\_ Exp \_\_\_\_\_ CVV \_\_\_\_\_

Name on the Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_



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## Policies & Procedures

\_\_\_\_\_  
Please Initial

**Agreement:** Vendors may not sublet their booth space. Exhibitors must list all products and services that will be promoted or sold at their booth. **Please keep a copy of the contract and Policies and Procedures for your own records.** A letter of confirmation will be emailed notifying you of your final acceptance status.

\_\_\_\_\_  
Please Initial

**Booth Space:** Each merchandise booth space is provided with basic pipe and black drape. Booth space is approximately 8'x8'. Tables and chairs are not provided. Thanksgiving Point reserves the right to move exhibitors if deemed necessary.

\_\_\_\_\_  
Please Initial

**Booth Restrictions:** No open flames or helium balloons. Tape is not allowed on the floor or walls.

\_\_\_\_\_  
Please Initial

**Cancellations:** If the show is cancelled by Thanksgiving Point for any reason other than an act of God or an act of war, the amount paid by exhibitor will be refunded. If the exhibitor cancels 31 days or more prior to the event, all monies paid will be returned. **If the exhibitor cancels within 30 days before the first day of the event, and if Thanksgiving Point cannot resell the reserved booth space, the exhibitor will be charged the full amount of the booth space.** All cancellations must be submitted in writing. "No Show" Exhibitors will not be refunded.

\_\_\_\_\_  
Please Initial

**Cleanliness:** Exhibitors are responsible for the cleanup of their booth space. Fines up to \$200 will be charged for booths left unkempt.

\_\_\_\_\_  
Please Initial

**Electricity:** All electricity needs must be requested **at the time of submitting this application.** Thanksgiving Point will NOT provide extension cords to the exhibitor's booth.

\_\_\_\_\_  
Please Initial

**Facilities:** Thanksgiving Point reserves the right to move any equipment (i.e., tables, chairs, etc.) that is in violation of fire code regulations or can be considered hazardous.

\_\_\_\_\_  
Please Initial

**Food & Beverage:** Due to our sponsorship agreement with Coca-Cola, Coke products are the only approved soda and water products (i.e. Coke, Diet Coke, Dasani, Minute Maid, Nestea, Powerade, Vitamin Water, etc.). Any beverages that compete directly with Coke products (i.e. Pepsi) are not permitted to be sold on Thanksgiving Point premises. Samples not exceeding 2 ounces are permitted within the Exhibitor's booth space. Proper permits are required for sampling. Please contact the Utah County Health Department for details.

\_\_\_\_\_  
Please Initial

**General Etiquette:** Thanksgiving Point maintains a smoke and alcohol free environment.

\_\_\_\_\_  
Please Initial

**Insurance:** Thanksgiving Point Superhero Saturday (et. al.), their employees, agents or representatives will not be responsible for any damage to or for the loss or destruction of Exhibitor's property or injuries to the Exhibitor, their representatives, agents or employees. All claims for such loss, damage, destruction or injury are expressly waived by the Exhibitor. Exhibitor shall indemnify and hold harmless Thanksgiving Point Superhero Saturday (et. al.), their employees, agents or representatives from and against any and all claims, actions, losses, damages, and/or expenses arising out of this event and the Exhibitor.

\_\_\_\_\_  
Please Initial

**Load-in/Load-out:** Load-in dates and times are as follows: **January 28<sup>th</sup> 8:00am-9:30am.** If you need more time, please contact event manager at [sigexperiences@thanksgivingpoint.org](mailto:sigexperiences@thanksgivingpoint.org) for other arrangements. Load-out will begin at 4:00pm January 28th. All property must be removed at this time. Any property left after will be disposed of by Thanksgiving Point.

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Please Initial

**Market Hours:** Superhero Saturday activities begin at 10:00 am on Saturday. **Vendors are expected to be ready to go by 9:30 am on Saturday.** Event will close at 4:00 pm.

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Please Initial

**Security:** Despite arrangements made by Thanksgiving Point provides 24/7 security protection across property, however vendor is ultimately responsible for their equipment and merchandise, Thanksgiving Point is not liable for losses or damages of any kind.

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Please Initial

**Taxes and Licensing:** The Utah State Tax Commission requires vendors who engage in direct sales at Thanksgiving Point to pay sales tax to the state. You will need to obtain a temporary sales tax ID number specifically for this event. This fee is not included in the booth cost and is to be paid to the Utah State Tax Commission. **Food Vendors** are required to obtain a permit to operate a temporary space from the Utah County Health Department located at 151 South University Ave., Provo, Utah, 801-851-7000. Food Vendors must display this at the booth at all times. We request that you fax or email a copy of your permit two weeks prior to event.

Thank you in advance for your cooperation during Superhero Saturday. Please return the entire completed application, with payment, to the following email.

SigExperiences@ThanksgivingPoint.org

Or mail to:

Thanksgiving Point  
Attn: Signature Experiences  
3003 N. Thanksgiving Way  
Lehi, UT 84043

Thank you!