



Easter Eggstreme 2017

April 15th 9:30 am – 2:00 pm
Craft & Food Exhibitor Application

Company Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Primary Contact: _____ Number: _____

Primary Email: _____ Website: _____

Items to be sold: _____

- Coca Cola is a proud sponsor of Thanksgiving Point, and as of April 2016 Thanksgiving Point will maintain control over sale of all beverages, including which beverages will be sold. All bottled beverages will be provided by Thanksgiving Point to the Vendor on a consignment basis. As always, only Coca Cola products can be sold on property, including Coca Cola water products (Dasani and Smart Water). They will be sold in 20 oz. bottles for \$2.50. **You are able to participate still and not sell beverages.**

Check box if you are interested in selling beverages on consignment basis with Thanksgiving Point

I have read and understand the information enclosed within this application as well as the Policies and Procedures. My signature below indicates that I agree to abide by the policies and procedures of the Thanksgiving Point Easter Eggstreme, including those regarding set up, take down, cleanup and sales procedures. By failing to comply with the policies and procedures, I understand that I may jeopardize my participation with Thanksgiving Point in the future.

Signature _____

Date _____

10x10 Booth Rental = \$100

One 110 Volt/20 Amp Outlet = \$65

Food Truck Space w/*power hook up= \$200

**No generators allowed at this event.*

Payment Information will be shredded after the event

Total: \$ _____

Check made out to Thanksgiving Point & mailed to: Signature Experiences, 3003 N. Thanksgiving Way Lehi, UT 84043

Credit Card: _____ Exp _____ CVV _____

Name on the Card: _____

Billing Address: _____



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Policies & Procedures

- _____
Please Initial
- Agreement:** Vendors may not sublet or share their booth space without written approval by an event manager. Failure to gain this approval will result in a \$100 fine. Exhibitors must list all products and services that will be promoted or sold at their booth. **Please keep a copy of the contract and Policies and Procedures for your own records.** A letter of confirmation will be emailed notifying you of your final acceptance status.
- _____
Please Initial
- Booth Space:** Booth locations will be assigned on a first come, first serve basis once all monies owed are paid and contract is received and accepted. **No tables will be provided.** Thanksgiving Point reserves the right to move exhibitors if deemed necessary.
- _____
Please Initial
- Cancellations:** If the show is cancelled by Thanksgiving Point for any reason, other than an act of God or an act of war, the amount paid by exhibitor will be refunded. **Easter Eggstreme is a rain or shine event.** Refunds will not be given in case of inclement weather. If you cancel one month or more prior to the event, all monies paid will be returned, less a \$30 administration fee. If you cancel within one month before Easter Eggstreme, and if Thanksgiving Point cannot resell your booth space, you will be charged the full amount of the booth space. All cancellations must be submitted in writing. Exhibitors forfeit booth space if they have not yet arrived by 9:00 am, April 15, 2017. “No Show” Exhibitors will not be refunded, and will risk exclusion future participation in Thanksgiving Point Events.
- _____
Please Initial
- Cleanliness:** Exhibitors are responsible for the cleanup of their booth space. Fines up to \$200 will be charged for booths left unkempt.
- _____
Please Initial
- Confidentiality:** All information on this contract, including payment information and fees paid, between signed party and Event Manager is to be kept confidential. Information will not be shared or sold by either party. Sharing of information may result in loss of vendor relationship and fines.
- _____
Please Initial
- Electricity:** Food Trucks need to send in pictures of plugs and details for their power needs. All electricity needs must be requested at least 7 days before the first day of the event. Vendors are responsible for their own extension cords. A 50 foot extension cord is recommended. For more details or questions about power, please email SigExperiences@thanksgivingpoint.org
- _____
Please Initial
- Facilities:** Thanksgiving Point reserves the right to move any equipment (i.e. tables, chairs...) that are in violation of fire code regulations or can be considered hazardous.
- _____
Please Initial
- Food & Beverage:** Only catering or concessions approved by Thanksgiving Point Event Manager are allowed.
- _____
Please Initial
- General Etiquette:** Thanksgiving Point is an alcohol free environment.
- _____
Please Initial
- Insurance:** Exhibitors hereby agree to indemnify and hold Thanksgiving Point harmless from any liability arising out of the exhibitor’s use of Thanksgiving Point during the show including load in, set up, tear down, and load out. Exhibitor is required to obtain a certificate of insurance for general liability (\$1,000,000 Per Occurrence and \$2,000,000 General Aggregate), Automobile and Workers Compensation naming **“Thanksgiving Point (et. al.)”** as additionally insured with coverage for all dates of event including load in and load out.

Please Initial

Load-in/Load-out: Load in will begin as early as 8:00 am on April 15th, 2016. Vendors who have not arrived to Electric Park by 9:00 am will forfeit their booth space without further compensation. Load out will commence as early as 2:00 pm. Vendors may not load out early and will be fined for leaving before the event. Further load-in and exit strategies will be emailed as the event gets closer.

Please Initial

Market Hours: Easter Eggstreme activities begin at 10:00 am. To accommodate for line control, the gates to Easter Eggstreme at Electric Park will open at 9:30 am. Vendors are expected to be ready to go by that point. Easter Eggstreme will close at 2:00 pm.

Please Initial

Non-Discrimination: Thanksgiving Point and its staff welcome all, regardless of race, creed, color, sex, religion, sexual orientation, age, nationality, or marital status.

Please Initial

Payment: Total amount is due with signed contract to reserve a booth. All returned checks will be assessed a \$15 charge the first time they are returned and a \$20 charge if returned a second time.

Please Initial

Security: Despite arrangements made by Thanksgiving Point provides 24/7 security protection across property, however vendor is ultimately responsible for their equipment and merchandise, Thanksgiving Point is not liable for losses or damages of any kind.

Please Initial

Taxes and Licensing: The Utah State Tax Commission requires vendors who engage in direct sales at Thanksgiving Point to pay sales tax to the state. You will need to obtain a temporary sales tax ID number specifically for this event. This fee is not included in the booth cost and is to be paid to the Utah State Tax Commission. **Food Vendors** are required to obtain a permit to operate a temporary space from the Utah County Health Department located at 151 South University Ave., Provo, Utah, 801-851-7000. Food Vendors must display this at the booth at all times.

Thank you in advance for your cooperation during Easter Eggstreme. Please return the entire completed application with payment to the following email:

SigExperiences@ThanksgivingPoint.org

Or mail to:

Thanksgiving Point
Attn: Signature Experiences
3003 N. Thanksgiving Way
Lehi, UT 84043

Thank you!



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At the beginning of the event you will sign out your desired quantity of beverages to be sold for the day. At the end of the event, unused quantities can be returned, and the used items will be paid for.

20 oz. bottled Coca Cola beverages/waters will be sold for \$2.50 to the public. Thanksgiving Point will sell beverages to food vendors for \$1.50.

For questions regarding this policy, please contact Glen May at gmay@thanksgivingpoint.org

I have read and understand the information contained in this policy. My signature below indicates that I agree to abide by this policy and procedures, including obtaining all Coca Cola and water products through Thanksgiving Point. By failing to comply with the policies and procedures, I understand that I may jeopardize my participation with Thanksgiving Point in the future.

Signature

Date