



3003 N. Thanksgiving Way; Lehi, UT 84063

Job Title: **BUTTERFLY BIOSPHERE DOCENT**

Location: BUTTERFLY BIOSEPERE

Purpose: Butterfly Biosphere Docents engage our guests in a transformative learning experience throughout the biosphere and Discovery Zone by helping to monitor the biosphere, greet the public, provide casual interpretation, and clarify rules.

Responsibilities:

- Facilitate interactive and hands-on learning in assigned areas throughout the Butterfly Biosphere.
- Conduct casual interpretation of the facilities and contents.
- Be an ambassador for the Butterfly Biosphere both in and out of the of the facilities.
- To find a replacement docent if you cannot fulfill your required shift, and to promptly reschedule a makeup shift.

Qualifications:

- Must be 18yrs of age and older.
- Have good people skills and be willing to work alongside our trained staff.
- Helpful to possess entomology training or have applicable knowledge and/or experience, but neither is required.
- Must be able to maintain the high energy level of the position.
- Must be willing to handle (hold) a variety of bugs, insects and animals.
- Completion of all docent training sessions. Held over 6 weeks beginning (October 1st, 2018 and culminating November 5th, 2018.
- Payment of **\$100** program fee which covers uniform, nametag, training and materials, and continuing education. Payment of \$100 is a onetime fee, with renewals set every 2 years at \$50 for subsequent years.
- Attend any additional training regarding new exhibits or changes in the biosphere. These will be held on the first Monday of each month (Excluding holidays).

- Must be available to work a minimum of 1 shift a week each month, or 2 Saturday shifts a month.
- Preference given to those with insect or natural history interpretation experience.

Expectations:

- Be a willing learner, comfortable with inquiry-based facilitation.
- Participate in ongoing evaluation of tours and docent program for positive improvements.
- Offer and accept feedback or suggestions to encourage professional standards and performance.
- Complete a minimum 1 shift a week or 2 Saturday shifts a month.
 - o Shifts are:
 - Monday-Friday 930am-130pm, 1pm-5pm, 430pm-830pm
 - Saturdays 930am-330pm and 230pm-830pm
- Complete shifts during our pre-opening test group trials (2 test group trails, 1 VIP Event (Dates TBA)).
- Be on the schedule at least one week in advance. If you need to remove yourself within 72 hours of your shift you must contact Ashley Clouse.
- Be or become a Thanksgiving Point Volunteer.
- Be available to attend continuing educational classes (approx. 1 hr. long each) as needed.

Reports to: For administrative/paperwork issues please see the Volunteer Coordinator Valeria Pahl. For anything related to the volunteer facilitation and training for the Butterfly Biosphere please see the Butterfly Biosphere Value-Added Coordinator: Ashley Clouse.

Length of Appointment: A Butterfly Biosphere docent commits to at least 2 years. The first year as a docent-in-training, and all subsequent years as an active docent/mentor.

Support: A 6-week mandatory training course will be held. There will be continuing education and activities throughout the year. The Butterfly Biosphere Value-added Coordinator, Ashley Clouse, or the facility director, Zak Gezon, will be available for questions and assistance.

Dress Code: Must wear Butterfly Docent Shirt, nametag and appropriate clothing as outlined in the Volunteer Handbook (received at the mandatory volunteer orientation).

