

# Payroll & Holiday Schedule 2026

## Payroll Schedule 2026

| Pay Period | Hours Due                 | Pay Date              |
|------------|---------------------------|-----------------------|
| Jan 1-15   | Friday, January 16        | Thursday, January 22  |
| Jan 16-31  | Monday, February 2        | Friday, February 6    |
| Feb 1-15   | Tuesday, February 17      | Friday, February 20   |
| Feb 16-28  | Monday, March 2           | Friday, March 6       |
| Mar 1-15   | Monday, March 16          | Friday, March 20      |
| Mar 16-31  | Wednesday, April 1        | Tuesday, April 7      |
| Apr 1-15   | Thursday, April 16        | Wednesday, April 22   |
| Apr 16-30  | Friday, May 1             | Thursday, May 7       |
| May 1-15   | Saturday, May 16          | Friday, May 22        |
| May 16-31  | Monday, June 1            | Friday, June 5        |
| Jun 1-15   | Tuesday, June 16          | Monday, June 22       |
| Jun 16-30  | Wednesday, July 1         | Tuesday, July 7       |
| Jul 1-15   | Thursday, July 16         | Wednesday, July 22    |
| Jul 16-31  | Saturday, August 1        | Friday, August 7      |
| Aug 1-15   | Monday, August 17         | Friday, August 21     |
| Aug 16-31  | Tuesday, September 1      | Friday, September 4   |
| Sep 1-15   | Wednesday, September 16   | Tuesday, September 22 |
| Sep 16-30  | Thursday, October 1       | Wednesday, October 7  |
| Oct 1-15   | Friday, October 16        | Thursday, October 22  |
| Oct 16-31  | Monday, November 2        | Friday, November 6    |
| Nov 1-15   | Monday, November 16       | Friday, November 20   |
| Nov 16-30  | Tuesday, December 1       | Monday, December 7    |
| Dec 1-15   | Wednesday, December 16    | Tuesday, December 22  |
| Dec 16-31  | Saturday, January 2, 2027 | Thursday, January 7   |

## Holiday List 2026

| Holiday                     | Date                        |
|-----------------------------|-----------------------------|
| New Year's Day              | Thursday, January 1, 2026   |
| Martin Luther King Jr. Day  | Monday, January 19, 2026    |
| President's Day             | Monday, February 16, 2026   |
| Memorial Day                | Monday, May 25, 2026        |
| Independence Day (Observed) | Friday, July 3, 2026        |
| Pioneer Day                 | Friday, July 24, 2026       |
| Labor Day                   | Monday, September 7, 2026   |
| Thanksgiving Day            | Thursday, November 26, 2026 |
| Christmas Day               | Friday, December 25, 2026   |

## Manager Reminders

- Hours are due on the 1st and 16th of each month, adjusted to the previous business day.
- Holidays do not extend deadlines unless explicitly communicated.
- Team members scheduled to work on a holiday may choose an alternate day off within the same pay period.
- Holidays are not carried over, do not accrue, and are not cashed out when employment ends.

THANKSGIVING  
POINT