



3003 N. Thanksgiving Way; Lehi, UT 84063

Job Title: **BUTTERFLY BIOSPHERE DOCENT**

Location: BUTTERFLY BIOSEPERE

Purpose: Butterfly Biosphere Docents engage our guests in a transformative learning experience throughout the Biosphere's exhibits with an emphasis on the butterfly conservatory. Interactions may include greeting the public, providing content-based interpretation of the exhibits, and clarifying the rules.

Responsibilities:

- Facilitate interactive and hands-on learning in assigned areas throughout the Butterfly Biosphere.
- Conduct content-based interpretation of the conservatory, and other exhibits, as desired.
- Be an ambassador for the Butterfly Biosphere both in and out of the of the facilities.
- To find a replacement docent if you cannot fulfill your required shift, and to promptly reschedule a makeup shift.
- Assist in the development of games, artifact kits, etc. to use during guest facilitation.

Qualifications:

- Must be 18yrs of age and older.
- Have good people skills and be willing to work alongside our trained staff.
- Helpful to possess entomology training or have applicable knowledge and/or experience, but neither is required.
- Must be able to maintain the high energy level of the position.
- Must be willing to handle (hold) a variety of bugs, insects and animals.
- Completion of all docent training sessions. Held over 6 weeks beginning (March 4th, 2022 and culminating April 6th, 2022)
- Payment of **\$100** program fee which covers uniform, nametag, training and materials, and continuing education. Payment of \$100 is a onetime fee, with renewals set every 2 years at \$50 for subsequent years.

- Attend any additional monthly training regarding new exhibits or changes in the biosphere.
- Must be available to work a minimum of 1 shift a week each month
- Preference given to those with insect or natural history interpretation experience.

Docents will be expected to:

- Be a willing learner and be comfortable with inquiry-based facilitation.
- Participate in ongoing evaluation of tours and/or docent program for positive improvements.
- Offer and accept feedback or suggestions to encourage professional standards and performance.
- Complete a minimum 1 shift a week
 - o Shifts are:
 - Monday-Saturday 10-2, 3-5
- Be available for some special events shifts (Legislative night, Super Tuesdays, Mystery Nights, holiday seasons and school closures, etc.)
- Be or become a Thanksgiving Point Volunteer.
- Be available to attend monthly continuing educational classes (approx. 1 hr. long each) as needed. These will be held on the third Wednesday of each month (Excluding holidays).

Reports to: For administrative/paperwork issues please see the Volunteer Coordinator Ashley Clouse. For anything related to the volunteer facilitation and training for the Butterfly Biosphere please see the Butterfly Biosphere Assistant Director: Tanya Minott

Length of Appointment: A Butterfly Biosphere docent commits to at least 2 years. The first year as a docent-in-training, and all subsequent years as an active docent/mentor.

Support: A 6-week mandatory training course will be held. There will be continuing education and activities throughout the year. The Volunteer Coordinator, Ashley Clouse, or the facility Assistant Director, Tanya Minott will be available for questions and assistance.

Dress Code: Must wear Butterfly Docent Shirt, nametag and appropriate clothing as outlined in the Volunteer Handbook (received at the mandatory volunteer orientation).